



The
Society of
Dairy Technology

Larnick Park, Higher Larrick, Trebulet, Launceston, Cornwall, PL15 9QH
Email: execdirector@sdt.org www.sdt.org

ANNUAL REPORT

&

FINANCIAL STATEMENTS

2012/2013

THE SOCIETY OF DAIRY TECHNOLOGY
70th ANNUAL GENERAL MEETING
University of Nottingham, School of Biosciences, Sutton Bonington,
Loughborough
Wednesday 13th November 2013, 9.30 a.m.

AGENDA

1. Apologies
2. To confirm the Minutes of the Annual General Meeting held on 7th November 2012
3. Matters Arising not covered by the Agenda
4. Confirmation of Officers and Council Members for 2013/14
5. To receive Council's Report to Members for 2012/13
6. To receive the Honorary Treasurer's Report and approve the Annual Accounts of the Society for 2012/13
7. To receive the Publications Committee report for 2012/13
8. To appoint an Auditor
9. Any Other Business

MINUTES OF THE SOCIETY OF DAIRY TECHNOLOGY
69th ANNUAL GENERAL MEETING
Dairy UK Offices, Baker Street, London
Wednesday 7th November 2012, 11.30 a.m.

1. **Apologies**
These were received from Adnan Tamime; James Neville; Brian Peacock; Tim Brigstocke
2. **To confirm the Minutes of the AGM held on 9th November 2011**
Minutes were approved subject to corrections to dates (Proposed by Andrew Wilbey and seconded by Sean Tuohy)
3. **Matters Arising not covered by the Agenda**
There were no matters arising
4. **Confirmation of Officers and Council Members for 2012/13**

Executive Officers:

| | |
|--------------------------|----------------|
| President | Dr Ken Burgess |
| Senior Vice President | Dr Sean Tuohy |
| Junior Vice President | TBA |
| Immediate Past President | Dr Liz Whitley |

Officers:

| | |
|-----------------------|----------------|
| Honorary Secretary | Richard Sheard |
| Honorary Treasurer | Alan Stack |
| Chairman Publications | Andrew Wilbey |
| Editor IJDT | Ian McDougall |

Other Council Members confirmed as:

Ian Gordon (present at the meeting)
James Neville
Brian Peacock
Tim Brigstocke

Remaining Council members are to be written to by the President to ensure they wish to be nominated for Council as a number have not attended meetings or been in communication recently. Fiona Phillips had tendered her resignation previously. All Society members are to be advised of potential vacancies on Council in 2013 in good time before the AGM to try to attract potential new Council members.

Liz Whitley then thanked fellow Council members and especially Maurice Walton who had tendered his resignation in September. The Society has been revitalised in the last 8 years, coming from a situation that might have resulted in its total demise to having the distinction of a growing membership supported by very well attended and successful events over the past few years. Council had previously confirmed the appointment of Dr Liz Whitley as the new Executive Director (through her company, Doverbeck Ltd).

The President's chain was then handed over to Dr Ken Burgess who congratulated Dr Whitley on her achievements as President and also thanked Maurice Walton for his work over the past eight years; all present agreed that the Society was indebted to Maurice.

Whilst Liz had focussed on students, Ken wanted to focus on aspects of the Dairy 2020 initiative, namely, productivity and building skills and these were themes he hoped to develop during his Presidency.

5. To receive Council's Report to Members for 2011/12

President's Review – Liz Whitley

It seems barely believable that the two years of my Presidency of the Society has come to an end but I can honestly say that it has been a most enjoyable time. I said at the outset that I wanted my Presidency to reflect my passion for dairy education and as such there have been several outstanding events at education establishments. In the first year we held an event at Reaseheath College and this year we were hosted by Harper Adams University College and University College Cork. Both of these events were resounding successes and all of the organisers are to be thanked and congratulated.

The recent conference at UCC, "Towards a Sustainable Dairy Sector", was an event not to be missed and was attended by well over 100 delegates. There were many iconic dairy scientists participating both as delegates and as speakers and it was wonderful to be in company with the likes of Professors Pat Fox, Paul McSweeney and Tim Guinee. In recognition of the commitment of key members of the Southern Irish Section, who have staged three exceptional events in recent years and done much to publicise the work of the Society in Ireland, Pat O'Connell, Sean Tuohy, Michael Hickey, Phil Kelly and Michael Cosgrove have all been awarded Honorary Membership of the Society. These five have served on the Section Committee for a number of years and have ensured that the Southern Ireland Section is still vibrant and is an exemplar for the rest of us.

Not only have we run two residential symposia this year, but recently students of Reaseheath College, on the Project Eden FdSc Dairy Technology have been on a study tour to the north west of England and southern Scotland. A total of 38 students and members participated in this tour and our thanks go to all the hosts.

The result of activities such as those outlined is that the Society has continued to see an increase in membership and numbers now stand at 440. These include student members from several Colleges as well as members from within our industry. It is important that we offer new members a reason to join and as such we produced this year a technical handbook for members. This initiative was the brainchild of John Hambly and I offer my thanks to John for his idea and contribution. The handbook has contributors from across the Society covering many aspects of dairy technology and it is planned that it will be a live document that we can add to. My thanks go to all those who contributed to this.

The International Journal of Dairy Technology is another excellent publication and my thanks go to Dr Ian McDougall and the rest of the editorial team, particularly since we have seen the impact factor of the Journal increase over the last year, resulting in greater awareness. We have seen the Technical series of books grow over the years, under the watchful eye of Dr Adnan Tamime and our thanks go to him for his work. Adnan has indicated that he intends to retire as Editor and we are searching for a suitable replacement. Needless to say, this will be a hard act to follow.

Hopefully members will also have noticed that the Webpage is more proactive and responsive with conference proceedings and the technical handbook being stored on there. We also hope that members have checked out our Facebook page. We have found that Facebook is getting interest and we hope that it will lead to increased membership applications. I would also appeal to those of you with Linked In pages to mention the Society in your profile so that we continue to spread the word.

All of these activities take a great deal of time and effort. This Society could not manage without the hard work of a number of people and I would like to thank my fellow Council members and especially Maurice Walton and Dr Ken Burgess for their dedication and support.

Sadly, you will be aware that Maurice has tendered his resignation as Executive Director and I cannot overstate the impact that Maurice has had on the Society. Without his hard work and dedication, it is likely that the Society would have merged with another body, or worse, closed altogether. Almost single-handedly he has turned around and ailing society into a vibrant one, with an exciting future.

It is therefore my great pleasure to hand over the Chain of Office to Dr Ken Burgess and to wish him well in the forthcoming two years.

6. To receive the Honorary Treasurer's Report and approve the Annual Accounts 2011/12

Council agreed to invest around £4,500 in a marketing campaign and new web site during this period that would result in an overall planned reduction in funds of £680. With some careful management the total expenditure exceeded income by a mere £71. This means that further marketing work can be undertaken this year in order to continue to raise the profile of the Society. Income from membership continues to rise and we find ourselves in a relatively comfortable position as we hopefully approach the end of a fairly dramatic double dip recession. This could have been disastrous for us as a Society; it is therefore vital that we remain relevant to the industry and continue to provide tangible benefits to the diverse membership whilst retaining financial stability.

The accounts were formally approved (Proposed by Alan Stack and seconded by Ian Gordon).

7. To appoint an Auditor

Critchleys LLP was appointed as auditor for the forthcoming year (Proposed by Liz Whitley and seconded by Andrew Wilbey).

8. Any Other Business

There was no other business and the meeting closed at 12.40.

COUNCIL'S REPORT TO MEMBERS FOR 2012/2013

President's Review – Dr Ken Burgess

It has been a privilege to take over the Presidency in the Society's 70th year, with an important opportunity to reflect on the work of all of those who have built our reputation and foundations over that time. Looking back to where the Society came from is a good reminder that in whatever we do, we must be relevant to our industry as a whole.

With this in mind, I spoke at last year's AGM about two themes from the Dairy 2020 initiative that I'd like us to develop over the next two years - productivity and building skills - together with raising the Society's profile across the industry.

A key part of our recent strategy has been re-establishing the SDT Conferences to communicate dairy technology developments to our members and as a focus for encouraging new membership. In the past year we have run two conferences in our own right, and another jointly with the RSC.

In September 2012, the Southern Ireland Section held the most successful SDT conference for many years, on Sustainable Dairying. In addition to reviewing supply and demand issues, and a range of nutritional perspectives, the conference developed the theme of productivity in the areas of lean manufacturing, powder cost optimisation, and water and energy efficiency. And in October the Society held a joint one day symposium on milk proteins, with Society members contributing papers on whey proteins and milk protein technology.

The spring conference earlier this year was called "Whey processing and utilisation", and included a site visit to Arla's Reece's creamery at Malpas. The conference picked up on the theme of maximising the productivity of all the components in milk, especially in value added whey based products with nutritional applications, and successfully attracted over 70 participants from the UK, Ireland, Denmark, France and the Netherlands.

The other prong of our strategic thrust to communicate dairy technology information is our publications programme, and we are again grateful for Andrew Wilbey's leadership as Chairman of our Publications Committee, and to Ian McDougall and his editorial team for the continued excellence of our flagship International Journal of Dairy Technology. The well received Technical Series edited by Adnan Tamime saw a timely addition this year with the launch of "Membrane Processing" which coincided well with our Whey conference in June. The Whey conference was also accompanied by our publication of an extensive booklet on "A history of the development and application of whey protein concentrates" by Julian Price. This is the first of a series of supplements to the Society's "Handbook of Dairy Technology" that we published last year.

We have continued to encourage the building of skills within our industry at an undergraduate level through our relationship with the Project Eden FdSc Dairy Technology programme at Reaseheath College. Our spring conference this year was held at the College, and in November we organised a study tour to Northern England and Scotland for the students, and we have now established an Annual SDT Dinner during Nantwich Show week as a focus for present and past students to keep in contact, and network with each other and other Society members.

A developing aspect of our plans to grow Society membership is to broaden the communication of our activities to a wider audience, and to raise awareness of our work around the industry. Since January we have featured regularly in articles in Dairy Industries International, and the coverage of the website has also been extended with all of the presentations from the Sustainability and Whey conferences, and Julian Price's whey protein publication, now available on it. Members should also have noticed the new Newsletter design and the fresh look to our fliers for new memberships and future events. The Society has also had a presence at a number of industry events including the UK-IDF Open Day, DairyUK's Strategy day and dinner, and the Nantwich International Cheese Show.

Finally, the progress we make as a Society is only as a result of the efforts and energies of the people involved. Past President Liz Whitley paid tribute to Maurice Walton's contribution as Executive Director in her report last year, and I was pleased to present Maurice with a gift of appreciation during the Whey conference. I am also very pleased that Liz has now taken on that role for the Society, that she has settled in so quickly and has already made a significant contribution in driving our agenda

forward. My gratitude also goes to my fellow Council Members for their enthusiasm and support during the year, to the Publications team for their dedication in maintaining their high standards, and in particular to Sean Tuohy for his additional help and guidance as he has taken on the role of Senior Vice President.

Membership – Dr Liz Whitley, Executive Director

Membership at the close of the SDT year on 30th June 2013 stood at 448, the highest for a number of years. Two cohorts of Project Eden Foundation Degree Science (Dairy Technology) have graduated and reached the end of their company paid membership. These have been invited to continue their membership at a special graduate rate of £25 per year for two years with a further discount of £3 if paying by direct debit. A number of members were removed from the database due to non-payment of subscriptions for two years. Sadly, we lost former President of the Society, Peter Hoare, this year.

New Members

The following 33 members consisting of 16 students and 17 full members applied to join the Society and were duly approved during Council meetings in 2012/13:

| | | | | | | |
|----|-----------|----------------------------|--|-----|-----------|-----------------------------------|
| B | Macdonald | Bruce Macdonald | | M | Bochynski | Robert Wiseman Dairies |
| AD | Lloyd | Novasep Process | | M | Brzyski | Arla Foods |
| T | Werner | Western Technical Services | | T | Smith | Arla Foods |
| N | O'Brien | Toradh Sloutions | | L | Holroyd | Arla |
| K | O'Brien | Abbott Nutrition | | KS | Allington | Arla |
| S | McDarby | Glanbia | | LTJ | Axon | Arla |
| D | Headon | David Headon | | G | Hearn | Duchy College student |
| G | Skeete | Barbados Dairy Industries | | F | Peak | Robert Wiseman |
| M | Hawash | Robert Wiseman Dairies | | AG | Way | Holchem |
| A | Young | Arla Foods | | G | Huo | Northeast Agricultural University |
| A | Hulland | Arla Foods | | D | Kellett | David Kellett and Partners Ltd |
| J | Davies | Arla Foods | | V | Simpson | Dale Farm Ltd |
| A | Naylor | Arla | | C J | McAlinden | Dale Farm |
| M | Leloup | RWD Bridgwater | | K | Downey | Moorepark Technology Ltd |
| JL | Bough | Robert Wiseman Dairies | | P | O'Keefe | St Helen's Farm |
| M | Alison | Dairy Crest Davidstow | | M | Burwood | QCL Scientific |
| | | | | C | Flynn | Kerry Foods |

Financial Position – Alan Stack, Honorary Treasurer

Review of the Publications Committee activities– Andrew Wilbey, Chairman

In the year to July 2013, the Society continued to meet its major charitable objective – the provision of technical information.

The flagship publication, the International Journal of Dairy Technology slightly exceeded the target of 608 pages with 616 pages in 2012 for Volume 65, the target remaining at 608 for 2013. The number of papers being submitted has again increased and has required more demanding acceptance standards for publication. This has been reflected in a greater impact factor for the journal, with a further rise this year from 1.107 to 1.179 and our editorial team with Dr Ian McDougall supported by Drs Ian Gordon, John Tuohy and Bhavbhutti Mehta are to be congratulated on this outcome. The shift from paper-based to electronic subscriptions has continued.

Membrane Processing, edited by Dr Adnan Tamime, was published and completes this cycle of the technical series. Not content with this major editorial role, Adnan is also book review editor for the IJDT.

A History of the Development & Application of Whey Protein Concentrates, written by Julian Price, was added to the members' section of the website to complement the Dairy Technology Handbook. On-line publishing has kept costs down and will aid both updating and expansion of the information available to members.

The editing of our third publication strand, the Newsletter, has passed from Maurice Walton to Liz Whitley and has continued to provide members with additional news and information in a mix of paper and electronic publication. John Sumner has continued to keep us informed about topics relating to milk production.

Overall, this has been another successful year and I would like to record my thanks to all those involved, who have made our publications possible.

*Andrew Wilbey,
Chairman, Publications Committee*

THE SOCIETY OF DAIRY TECHNOLOGY
REPORT OF THE DIRECTORS

LEGAL AND ADMINSTRATIVE DETAILS

COMPANY NUMBER: 03965383

CHARITY NUMBER: 1081615

The directors present their report together with the audited financial statements of the incorporated company for the year 1 July 2012 to 30 June 2013.

ADDRESS

The Society of Dairy Technology
Larnick Park
Higher Larrick
Launceston
PL15 9QH

DIRECTORS (who are Trustees of the Charity)

The directors who held office during the year are given below:

| | |
|------------------------------|--------------|
| A Stack | A McDougall |
| R A Wilbey | S J Walker |
| T D A Brigstocke | M F Hickey |
| I R Gordon | R G Sheard |
| E J Whitley (since resigned) | J H A Hambly |
| C E Askew | M A Harvey |
| B D Peacock | J Neville |
| S Tuohy | E Komorowski |
| K J Burgess | P O'Connell |

OFFICERS

E J Whitley

AUDITORS

Critchleys LLP
Greyfriars Court
Paradise Square
Oxford
OX1 1BE

SOLICITORS

Wright Hassall
Olympus Avenue
Leamington Spa
Warwickshire
CV34 6BF

BANKERS

Lloyds TSB plc
Victoria House
Southampton Row
London
WC1B 5HR

THE SOCIETY OF DAIRY TECHNOLOGY

REPORT OF THE DIRECTORS (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company was incorporated on 5 April 2000 and is limited by guarantee with no share capital. The company is governed in accordance with its Memorandum and Articles of Association.

All directors must be members of the Society. Directors are initially appointed by an election amongst the members. In addition, certain directors are appointed/co-opted by the existing directors.

The directors have examined the major strategic, business and operational risks that the Charity faces and confirm that Systems have been established to mitigate those risks.

OBJECTIVES AND ACTIVITIES

The charity's objects, as set out in its Memorandum and Articles of Association are the advancement of education in dairy science and technology, food technology and management of resources in all branches of the industry by the dissemination and application of knowledge gained from experience and experiment.

Public Benefit

The Trustees of the charity have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

ACHIEVEMENTS AND PERFORMANCE

The Society has seen another increase in membership during the period and this is again primarily due to students from Project Eden at Reaseheath College along with increased uptake from others involved in the industry. The continued and expanding interest being shown in the Society within the industry results from the positive exposure gained from hosting a number of events during the year. A most successful conference was hosted by the Southern Ireland Section in September. This event, held at University College Cork, attracted several new members and was extremely well attended. Additionally, the Spring Conference on Whey Processing and Utilisation attracted a large number of delegates, some of whom were new members. The Society has also been involved in much more public relations type activities such as formal press releases with the objective of raising the international profile of the Society. This has resulted in regular articles in the Dairy Industries International.

The International Journal of Dairy Technology continues to make its presence felt in the academic arena, the Impact Factor, an assessment of the citations made to papers published, has improved from 1.107 to 1.179, together with an improved ranking, from 67 to 64 out of 124 journals in Food Science and Technology.

The technical publications continue to help fulfil our charitable objective concerning the dissemination of information. A new publication in the Technical Series, **Membrane Processing: Dairy and Beverage Applications** was launched during this period and in addition to the Handbook of Dairy Technology, an electronic booklet entitled: **A History of the Development & Application of Whey Protein Concentrates**, written by Julian Price was also published online on the SDT web site.

The Society continued to maintain links, for the benefit of its members and the public good, with other organisations including: Dairy UK; International Dairy Federation (UK-IDF); DairyCo; The Dairy Council; Institute of Food Science & Technology (IFST); Brewing Food & Beverage suppliers industry association (BFBi) and the European Dairy Technology Diploma Holders Association (EDTDHA or AEDIL) along with the Dairy UK Learning & Skills Committee.

FINANCIAL REVIEW

Despite a reduction in membership income and additional expenses incurred during the change in management of the Society, a small profit was achieved during the year. Royalties from the International Journal of Dairy Technology along with rental from the Society's property at Ermine Street in Huntingdon, provide a steady income and this has been enhanced by income from symposia.

Reserves policy

The Society holds cash reserves to cover immediate needs, equivalent at the year-end to six months' expenditure. The former office at Huntingdon now provides an income for the Society and a reserve against major unforeseen costs. On 24 January 2005 the property was valued at £125,000 by Carter Jonas, Property Consultants.

DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities and applicable law (UK Generally Accepted Accounting Practice applicable to Smaller Entities).

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the directors are aware, there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware and each director has taken all the steps that he/she ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the exemptions available to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

.....
R G Sheard
Secretary
.....

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE SOCIETY OF DAIRY TECHNOLOGY

We have audited the financial statements of The Society of Dairy Technology for the year ended 30 June 2013 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Directors and Auditor

As explained more fully in the Directors' Responsibilities Statement set out on page 10, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors, including APB Ethical Standard – Provisions Available for Small Entities (Revised), in the circumstances set out in note 1(a) to the financial statements.

Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion of Financial Statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have properly been prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE
MEMBERS OF THE SOCIETY OF DAIRY TECHNOLOGY** (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters were the Companies Act 2006 requires us to report to you, if in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Directors.

Oxford

Colin Mills (Senior Statutory Auditor)
for and on behalf of Critchleys LLP,
Statutory Auditor

THE SOCIETY OF DAIRY TECHNOLOGY

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 JUNE 2013**

| | Note | Unrestricted Funds £ | Restricted Funds £ | 2013 Total £ | 2012 Total £ |
|--|------|-------------------------------|--------------------------|--------------------|--------------------|
| INCOMING RESOURCES | | | | | |
| Incoming resources from generated funds: | | | | | |
| Investment income | 2 | 10,237 | - | 10,237 | 10,240 |
| Incoming resources from charitable activities: | | | | | |
| Subscription income | | 14,900 | - | 14,900 | 16,743 |
| Journal royalties | | 21,686 | - | 21,686 | 20,801 |
| Sponsorship | | 1,200 | - | 1,200 | 1,296 |
| Symposium | | <u>13,783</u> | <u>-</u> | <u>13,783</u> | <u>3,873</u> |
| Total incoming resources | | <u>61,806</u> | <u>-</u> | <u>61,806</u> | <u>52,953</u> |
| RESOURCES EXPENDED | | | | | |
| | | <i>Charitable activities:</i> | | | |
| Support for the advancement of dairy science and technology | 3 | 58,534 | - | 58,534 | 51,574 |
| Governance costs | 4 | <u>1,525</u> | <u>-</u> | <u>1,525</u> | <u>1,450</u> |
| Total resources expended | | <u>60,059</u> | <u>-</u> | <u>60,059</u> | <u>53,024</u> |
| Net incoming/(outgoing) resources | | 1,747 | - | 1,747 | (71) |
| Net movement of funds | | | | | |
| Total funds brought forward | | <u>159,030</u> | <u>1,309</u> | <u>160,339</u> | <u>160,410</u> |
| Total funds carried forward | | <u>160,777</u> | <u>1,309</u> | <u>162,086</u> | <u>160,331</u> |

**THE SOCIETY OF DAIRY TECHNOLOGY
COMPANY NUMBER – 03965383**

**BALANCE SHEET
AT 30 JUNE 2013**

| | | 2013 | | 2012 | |
|--|------|---------------|----------------|---------------|----------------|
| | Note | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Investment Property | 5 | | 125,000 | | 125,000 |
| Current assets | | | | | |
| Debtors | 6 | 6,229 | | 1,618 | |
| Cash at bank and in hand | | <u>37,773</u> | | <u>41,458</u> | |
| | | | 44,002 | | 43,076 |
| Creditors: amounts falling due within one year | 7 | | <u>(6,016)</u> | | <u>(6,703)</u> |
| Net current assets | | | <u>37,986</u> | | <u>36,373</u> |
| Total assets less current liabilities | | | 162,986 | | 161,373 |
| Creditors: amounts falling due after more than one year | 8 | | <u>(900)</u> | | <u>(1,034)</u> |
| Net assets | | | <u>162,086</u> | | <u>160,339</u> |
| <i>Represented by:</i> | | | | | |
| Unrestricted income funds | | | 160,777 | | 159,030 |
| Restricted income funds | 10 | | <u>1,309</u> | | <u>1,309</u> |
| Total Funds | | | <u>162,086</u> | | <u>160,339</u> |

These financial statements have been prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the Board of Directors
on..... and signed on its behalf

..... (Director)

..... (Director)

..... (Print)

..... (Print)

THE SOCIETY OF DAIRY TECHNOLOGY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

I ACCOUNTING POLICIES

a) Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention except for the revaluation of investments, and include the results of the company's operations which are described in the directors' report and all of which are continuing and in accordance with the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' published in 2005 and the Financial Reporting Standard for Smaller Entities (effective April 2008 and the Companies Act 2006).

In common with many charities of our size and nature we use our auditors to assist with the preparation of the statutory accounts.

b) Incoming resources

Income is recorded on a receivable basis with any amount being received in advance included in deferred income. Subscription income represents the amounts to be considered to be recoverable for the year. Life subscriptions are written off by equal instalments over a 12 year period from the date of commencement of life membership.

c) Resources expended

Resources expended are included on an accruals basis. Costs directly attributable to managing investments and governance of the charity are included in costs of generating funds and governance costs. All other costs relate to the charity's sole activity and hence are included in charitable activities.

d) Investment property

Investment property is included at valuation. No depreciation is provided.

e) Fund accounting

Restricted funds are monies received for specific purposes. Unrestricted funds are available for the Trustees to use, at their discretion, in accordance with the objects of the charity.

2 INVESTMENT INCOME

| | £ | 2013 £ | 2012 |
|---------------------|---|---------------|---------------|
| Rental income | | 10,000 | 10,000 |
| Interest receivable | | <u>237</u> | <u>240</u> |
| | | <u>10,237</u> | <u>10,240</u> |

THE SOCIETY OF DAIRY TECHNOLOGY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013 (continued)**

3 SUPPORT FOR THE ADVANCEMENT OF DAIRY SCIENCE AND TECHNOLOGY

| Awards paid - individuals £ | Activities undertaken directly £ | Total 2013 £ | Total 2012 £ |
|-----------------------------------|---|--------------------|--------------------|
| <u>-</u> | <u>58,534</u> | <u>58,534</u> | <u>51,574</u> |

4 GOVERNANCE COSTS
£

| | 2013 £ | 2012 |
|------------------------|--------------|--------------|
| Auditors' remuneration | <u>1,525</u> | <u>1,450</u> |

5 INVESTMENT PROPERTY

Valuation

| | |
|---------------------|----------------|
| At 1 July 2012 | 125,000 |
| Change in valuation | <u>-</u> |
| At 30 June 2013 | <u>125,000</u> |

This property had been valued by the Trustees on the basis of its open market value.

On the 24 January 2005 the property was valued at £125,000 by Carter Jonas, Property Consultants.

6 DEBTORS

| | 2013 £ | 2012 £ |
|---------------------|--------------|--------------|
| Trade debtors | 5,400 | 762 |
| Prepayments | - | 227 |
| Other debtors - VAT | <u>829</u> | <u>629</u> |
| | <u>6,229</u> | <u>1,618</u> |

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2013 £ | 2012 £ |
|--------------------------|--------------|--------------|
| Trade creditors | 4,358 | 2,620 |
| Life membership fund | 133 | 133 |
| Rent received in advance | - | 2,500 |
| Accruals | <u>1,525</u> | <u>1,450</u> |
| | <u>6,016</u> | <u>6,703</u> |

THE SOCIETY OF DAIRY TECHNOLOGY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013 (continued)

| | | | |
|----------|--|------------|--------------|
| 8 | CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | 2013 £ | 2012 £ |
| | Life membership fund | <u>900</u> | <u>1,034</u> |

9 TRUSTEES' REMUNERATION AND RELATED PARTIES

E J Whitley, a Trustee of the Society, is a director and 33% shareholder of Doverbeck Ltd. Doverbeck Ltd charged the Society £15,525 (2012 nil) for services provided and £1,488 (2012 nil) for reimbursed expenses in the year. As at 30 June 2013 the Society owed Doverbeck Ltd £4,358 (2012 £nil).

This arrangement is not permitted by the Society's Memorandum of association which prohibits the Society paying fees to a company in which a trustee holds more than 1/100th of the share capital. E J Whitley should have resigned as a Trustee before this arrangement was set up but this did not happen until February.

No other Trustees received any remuneration. Travel and subsistence expenses incurred of £1,115 (2012: £1,307) were, however, reimbursed to five (2012: three) Trustees.

10 RESTRICTED FUNDS

**Memorial
Fund
£**

| | |
|-------------------------|--------------|
| Balance brought forward | 1,309 |
| Incoming resources | - |
| Resources expended | <u>-</u> |
| Balance carried forward | <u>1,309</u> |

The Memorial Fund represents a fund set up in memory of deceased members. This is to be used to make awards for travelling to international symposia.

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| £ | Unrestricted £ | Restricted £ | Total |
|---|-------------------|-----------------|----------------|
| Investments | 125,000 | - | 125,000 |
| Net current assets | 36,677 | 1,309 | 37,986 |
| Creditors: amounts falling due after more than one year | <u>(900)</u> | <u>-</u> | <u>(900)</u> |
| | <u>160,777</u> | <u>1,309</u> | <u>162,086</u> |