



The  
Society of  
Dairy Technology

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**ANNUAL REPORT**

**&**

**FINANCIAL STATEMENTS**

**2010/2011**

Registered Charity 1081615

Company No. 3965383

VAT Reg. No. 379 6032 24

***THE SOCIETY OF DAIRY TECHNOLOGY***  
***68<sup>th</sup> ANNUAL GENERAL MEETING***  
***Dairy Crest, Davidstow***  
***Wednesday 9<sup>th</sup> November 2011, 09.00 a.m.***

AGENDA

1. Apologies
2. To confirm the Minutes of the Annual General Meeting held on 10<sup>th</sup> November 2010
3. Matters Arising not covered by the Agenda
4. Resolution – amendments to Constitution
5. Confirmation of Officers and Council Members for 2011/12
6. To receive Council's Report to Members for 2010/11
7. To receive the Honorary Treasurer's Report and approve the Annual Accounts of the Society for 2010/11
8. To appoint an Auditor
9. Any Other Business

**MINUTES OF THE SOCIETY OF DAIRY TECHNOLOGY**  
**67<sup>th</sup> ANNUAL GENERAL MEETING**  
**Reaseheath College, Cheshire**  
**Wednesday 10<sup>th</sup> November 2010**

James Neville welcomed those present to the 67<sup>th</sup> AGM and opened the meeting, 34 members were present and the attendance book was signed by all. There followed a silence in the memory of George Chambers CBE who had passed away the previous weekend, he was a great supporter, past President of the Society and a Gold Medal holder.

**1. Apologies**

Lord Wade	Tim Brigstocke	Gerry Carroll
Ken Burgess	Fiona Phillips	Pat O'Connell
David Kain	Alan Stack	Richard Sheard
Michael Hickey	Eurwen Richards	Nigel White
Judith Bryans	Merlin Agnew	Philip Abbott
Geoff Tugwell	Carolyn Ronald	Andrew Toward
Riadh Al-Tahiri	Ara Kanekanian	David Lees
Pauline Russell	Adnan Tamime	Kerry Newton
Roger Emery	Peter Willes	

**2. To confirm the Minutes of the Annual General Meeting held on 11<sup>th</sup> November 2009**

The minutes were accepted as a true record, proposed by Chris Askew and seconded by Liz Whitley, approved unanimously.

**3. Matters Arising not covered by the Agenda**

There were no matters arising

**4. Confirmation of Officers and Council Members for 2010/11**

Council members and officers were confirmed as follows and approved unanimously:

**Officers:**

President	Liz Whitley
Senior Vice President	Ken Burgess
Junior Vice President	tba
Honorary Secretary	Richard Sheard
Honorary Treasurer	Alan Stack
Immediate Past President	James Neville

**Other members:**

Andrew Wilbey	F H Phillips
T D A Brigstocke	M A Harvey
I Gordon	I McDougall
C E Askew	DA Kain
P O'Connell	E Komorowski
J H A Hambly	BD Peacock
MF Hickey	

**5. To receive Council's Report to Members for 2008/09**

The full text is printed in the Annual Report that was issued to attendees; it is available in hard copy from the Executive Director on request and will be made available on the SDT web site.

In addition, James Neville noted that the membership decline has now been arrested mainly as a result of the new members joining from Reaseheath as part of the Dairy Technology Foundation Degree course. It was good to see many new faces here today, in anticipation of the two day symposium about to begin.

The Society continues to be involved in training & education as project Eden enters its second year and James thanked members of Council, Publications Committee and Maurice Walton for their efforts over the year.

James also commented about the impact of continued industry contraction and poor public perception, he felt that there needs to be more of a balance in the sustainability debate with regard to both the impact of farmers (stewardship) and their impact on the economic sustainability of the rural economy. He also suggested that the nutritional value of milk needs to be fully understood (a potential role for the Society) and publicised.

**6. To receive the Report from the Publications Committee**

Andrew Wilbey thanked Dr Ian McDougall for his hard work as Scientific Editor along with all at Wiley Blackwell and the Editorial team now made up of Dr Ian Gordon and Dr Sean Tuohy.

The Journal continues to go from strength to strength with 603 pages published in 2009/10. The technical series continues to expand thanks to the incredibly hard work undertaken by Adnan Tamime who has decided to retire after many years of hard work for the Society.

The existing Newsletter is to be replaced by an electronic publication which will be more current and relevant

**7. To receive the Honorary Treasurer's Report (given in Alan Stack's absence)**

Once again we have been able to produce a small surplus from our operations of £1135 versus a budget figure of £1216 whilst our turnover was significantly above the budgeted level.

For the next budget year we intend to invest in our operations and in promoting the Society. From the financial perspective this means that we have a deficit budget for the first time and anticipate a reduction in reserves of £2971. This is affordable and if it results in increased membership or sponsorship then the investment will be well worthwhile.

I would like to take this opportunity to thank Maurice for keeping everything under good control and maintaining a very tight grip on the Society's resources.

The accounts were formally adopted, proposed by Ian Gordon and seconded by Brian Peacock

**8. To appoint an Auditor**

Critchley's LLP were appointed as auditor, proposed by Brian Peacock and seconded by Liz Whitley

**9. Any Other Business**

The Presidential chain was then handed to Liz Whitley and she spoke of how proud she was to take over at such an exciting time in the evolution of the Society, she had been a member for 33 years and has served at both Branch and Section level including a spell on Council as Honorary Treasurer. Having spent 22 years in dairy education it is appropriate that things are beginning to improve once more in this important area as young people are the lifeblood of the Society and she felt that the industry desperately needs to become more attractive to the 16-18 age group

There was no other business and the meeting closed at 16.40

# AGM Agenda Item 4

## Amendments to Constitution & Rules

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Proposal agreed at Council meeting 23rd February 2011:

**Comment:**

The constitution and rules were drawn up many years ago to accommodate a large membership organisation and to provide a very formal framework for its operation and management; the Society has evolved over the last few years to become a much smaller and perhaps less formal entity that tends to rely on a core group of active Council members whose loyalty and commitment we wish to retain. Regional activity, with the exception of Ireland has now ceased.

**Resolution:**

Amend the constitution as follows:

- Chairmen of dormant regions to become corresponding members
  - Dormant defined as no region meetings in last 12 months
- Four existing elected members to be increased to six and become ‘nominated’ members whose membership of Council would be ratified at the AGM, if more than 6 nominations then an election would be called.
- Nominated members to serve for one year but may be re-elected by subsequent AGM’s
- Council membership to include Chair of PC and Editor of IJDT
- Remove requirement for two counter signatories for new members

The Council would consist of:

The President  
Immediate Past President  
Senior Vice-President  
Junior Vice-President  
The Honorary Treasurer  
The Honorary Secretary  
Chair of the Publications Committee  
Scientific Editor of IJDT  
Maximum of six nominated members  
Maximum of two co-opted members  
Chairmen of active regions

The Executive Officers of the Society would be the President, Immediate Past President, Junior & Senior Vice-Presidents.

The total number of Council members would remain at a maximum of 18.

# COUNCIL'S REPORT TO MEMBERS FOR 2010/2011

## **President's Review – Liz Whitley**

The 12 months since I took over the Presidency from James Neville seem to have passed very quickly and has been a most enjoyable year for me. The Society has followed the success of last year's AGM at Reaseheath College with a very well supported symposium on Extended Shelf Life milks, also held at Reaseheath. It is most encouraging to see so many attendees at events once more, with a mix of old and new faces and the increase in younger members bodes well for the future of the Society. The Society has recorded an increase in membership for the first time in a number of years and Council have focussed on strategies to ensure that this continues.

The bookings for this year's AGM in the West Country have also been exceptional and it gives me great pride to be able to host this event so close to my home. As an industry we have much to shout about: we offer some of the highest quality dairy products in the world and have some of the best training and education facilities at a number of Colleges and Universities. Too often we see our industry reflected in a poor light by ill-informed media and we appear to sit back and accept this in true British form. It is important that we let our voice be heard. John Sumner wrote an excellent article for the Members' Newsletter on "super-herds" but the initiative at Nocton appears to have been a step too far for the British media.

We have recognised for many years that the future of our industry, and thus our Society, relies on a steady stream of young people who develop a passion for dairy technology. Food technology is a difficult area to recruit under-graduates to, with many young people unable to see beyond hairnets and production lines. The hard work of the Society and its partners in developing the FdSc Dairy Technology is paying dividends with good recruitment year on year. We need to spread the word to other young people who perhaps want a more traditional route with full time study so that we encourage a wider pool of young entrants to our industry.

So where is the Society going in the next twelve months? We have events planned for the Spring and Autumn in Harper Adams and Cork respectively, continuing our focus on product groups. Additionally, we are re-launching our website, with much more content and a more vibrant feel to it. We are working with specialists to guide us in our quest to be more visible to the press and have recently produced press releases on our activities. A further venture is a greater presence on social media and we now have Twitter, Facebook and You-Tube pages. We continue to produce the first class International Journal of Dairy Technology and the Technical series of books.

All of these activities take a great deal of time and effort. This Society could not manage without the hard work of a number of people and I would like to thank my fellow Council members and especially Maurice Walton and Ken Burgess without whom my first year as President would not have been so successful.

## **Membership – Maurice Walton, Executive Director**

Membership at the close of the SDT year on 30<sup>th</sup> June 2010 stood at 365, this is the lowest membership total recorded but reflects an industry that has been contracting for many years along with the effects of the economic downturn. I am very pleased to report that membership at the close of the year in June 2011 had risen to a much more comfortable figure of 397; this included 29 members who had not paid, slightly up on last year (25). 309 members had agreed to have their contact details published in the membership directory (almost 80%) up from 285 last year, these were printed in the SDT diary/directory and are available on the web site within the membership area. Members now registered for electronic delivery of the Journal, Newsletter and other routine Society communications have increased to 196 from 143. This is providing significant savings in time and postage costs etc. for the Society and will continue to have a positive effect on the profitability of the Journal.

## New Members

The following 53 members consisting of 39 students and 14 full members applied to join the Society and were duly approved during Council meetings in 2010/11:

M	Mitchell	Muller	B	Eddy	Brian Eddy Associates Ltd
V	Edwards	Muller	R	Wichard	Colsan
J	Duncan	QuadraChem	M	Tyrell	Muller
S	Smallwood	First Milk	S	Meadows	Muller
A	Carr	Foss	K	Yeomans	Diversey
M	Pusey	Reaseheath	Y	Shaikh	Arla
S	O'Mahony	UCC	D	Smith	Diversey
A	Cartlidge	AEC Technical Services	P	Redman	Diversey
RJ	Johnstone	Milk Link	I M	Siddiqi	Dairy Crest
S	Grills	Milk Link	M	Williams	Dairy Crest
M	Murray	Duchy Student	P	Leslie	Dairy Crest
K	Kaivan	Duchy Student	M	Forrester	Orchard Valley Dairy Supplies
E	Emily	Duchy Student	CD	Rathnayaka Mudiyansela ge	University of Peradeniya
JM	Parry	Duchy Student	A	de la Fuente Rumbo	Palancares Alimentacion
H	Pooley	Duchy Student	S	Lister	GEA Process
BR	Wright	Duchy Student	D	Craven	Arla
J	Groves	Duchy Student	NA	Whitehedd	Arla
J	Heard	Duchy Student	N	Gordon	Arla
G	Stevens	Duchy Student	J	Landsdowne	Arla
R	Wilton	Duchy Student	E	Wood	Arla
J	Warren	Duchy Student	L	Brown	Arla
S	Vonsild	Arla Foods	T	Binch	Arla
S	Pugh	Dairy Crest	V	Murby	Arla
K	Dearn	Dairy Crest	H	Halfdan	Cheese Company
E	Bown	Dairy Crest	D	Mason	First Milk
G	English	Dairy Crest	F	Andrew	First Milk
I	Hussain	University of Reading			

## Financial Position – Alan Stack, Honorary Treasurer

The Society once again has been able to produce a surplus from operations of over £5,000. This was well in excess of expectations and leaves us in a good position to continue to invest in the future development of the Society. More focus is to be placed on raising the profile of the operation in the coming year in order to maintain the momentum and attract new members.

I would like to take this opportunity to thank Maurice for his input into the financial management of the Society and for maintaining a very tight grip on the Society's resources.

## **Review of the Publications Committee activities– Andrew Wilbey, Chairman**

In the year to July 2011, the momentum in pursuing the Society's major charitable objective – the provision of technical information – has been maintained.

The flagship publication, the *International Journal of Dairy Technology* expanded from 595 pages in 2009 to 603 pages in 2010 and will achieve the target of 608 pages in 2011 for Volume 64. The continuing increase in the number of papers being submitted has been accompanied by more demanding acceptance standards for publication, which should be reflected in a greater impact factor for the journal. In this additional work, our Editor Dr Ian McDougall, has been supported by an enlarged team of Drs Ian Gordon, John Tuohy and Bhavbhutti Mehta. The shift from paper-based to electronic subscriptions has continued.

Dr Adnan Tamime has continued to drive the expansion of the technical series, with the publication in 2011 of *Processed Cheeses and Analogues*, making a total of twelve books to date. A further multi-authored book on membrane processing is in the final stages of production under his editorship. Not content with this major editorial role, Adnan is also book review editor for the *IJDT*. Ara Kanekanian is also editing a multi-authored book for the series. These books are making a very useful contribution to the information available to both dairy technologists and the public.

Our third publication strand, the *Newsletter* edited by Maurice Walton, has continued to provide members with additional news and information. John Sumner has continued to keep us informed about topics relating to the beginning of the chain. During the year, some experiments have been carried out with dissemination of an electronic publication as an alternative to paper.

Overall, this has, once again, been a successful year and I would like to record my thanks to all those involved, who have made our publications possible.

## THE SOCIETY OF DAIRY TECHNOLOGY

### REPORT OF THE DIRECTORS

#### LEGAL AND ADMINISTRATIVE DETAILS

**COMPANY NUMBER:** 03965383

**CHARITY NUMBER:** 1081615

The directors present their report together with the audited financial statements of the incorporated company for the year 1 July 2010 to 30 June 2011.

#### ADDRESS

The Society of Dairy Technology  
P.O. Box 12  
Appleby in Westmorland  
Cumbria  
CA16 6YJ

#### DIRECTORS (who are Trustees of the Charity)

The directors who held office during the year are given below:

D A Kain  
A Stack  
R A Wilbey  
T D A Brigstocke  
F H Phillips  
I R Gordon  
E J Whitley  
C E Askew  
B D Peacock

K J Burgess  
I A McDougall  
S J Walker  
M F Hickey  
R G Sheard  
J H A Hambly  
M A Harvey  
J Neville  
E Komorowski

#### AUDITORS

Critchleys LLP  
Greystones Court  
Paradise Square  
Oxford  
OX1 1BE

#### SOLICITORS

Wright Hassall  
Olympus Avenue  
Leamington Spa  
Warwickshire  
CV34 6BF

#### BANKERS

Lloyds TSB plc  
Victoria House  
Southampton Row  
London  
WC1B 5HR

#### INVESTMENT MANAGER

CCLA Investment Management Ltd  
COIF Charity Funds  
80 Cheapside  
London  
EC2V 6DZ

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The company was incorporated on 5 April 2000 and is limited by guarantee with no share capital. The company is governed in accordance with its Memorandum and Articles of Association.

All directors must be members of the Society. Directors are initially appointed by an election amongst the members. In addition, certain directors are appointed/co-opted by the existing directors.

The directors have examined the major strategic, business and operational risks that the Charity faces and confirm that Systems have been established to mitigate those risks.

**THE SOCIETY OF DAIRY TECHNOLOGY**  
**REPORT OF THE DIRECTORS (continued)**

**OBJECTIVES AND ACTIVITIES**

**Public Benefit**

The Trustees of the charity have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

**ACHIEVEMENTS AND PERFORMANCE**

The Society has seen an increase in membership during the period and this is in part due to students of both the Eden project at Reaseheath and also students from the Duchy College along with increased uptake from others involved in the industry. The growing interest being shown in the Society within the industry seems to result from the positive exposure gained from hosting the two successful one-day conferences. In addition, the technical publications continue to help fulfil our charitable objective concerning the dissemination of information.

The Society continued to maintain links, for the benefit of its members and the public good, with other organisations including: Dairy UK; International Dairy Federation (UK-IDF); DairyCo; The Dairy Council; Institute of Food Science & Technology (IFST); Brewing Food & Beverage suppliers industry association (BFBi) and the European Dairy Technology Diploma Holders Association (EDTDHA or AEDIL) along with the Dairy UK Learning & Skills Committee.

**FINANCIAL REVIEW**

The healthy surplus achieved was mainly as a result of the two successful conferences held during the period along with increased income from the Technical Series and also maintaining tight controls on expenditure. Some of the surplus is to be used to improve and update the web site in order to provide more meaningful membership and public benefit. It is also hoped that this initiative will help to both maintain and increase membership.

**Reserves policy**

The Society holds cash reserves to cover immediate needs, equivalent at the year-end to six months' expenditure. The former office at Huntingdon now provides an income for the Society and a reserve against major unforeseen costs. On 24 January 2005 the property was valued at £125,000 by Carter Jonas, Property Consultants.

# THE SOCIETY OF DAIRY TECHNOLOGY

## DIRECTORS' REPORT

### DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities and applicable law (UK Generally Accepted Accounting Practice applicable to Smaller Entities).

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing these financial statements, the directors are required to:

select suitable accounting policies and then apply them consistently;

make judgments and estimates that are reasonable and prudent; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the directors are aware, there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware and each director has taken all the steps that he/she ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the exemptions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

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R G Sheard  
Secretary  
.....

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE SOCIETY OF DAIRY TECHNOLOGY**

We have audited the financial statements of The Society of Dairy Technology for the year ended 30 June 2011 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of Directors and Auditor**

As explained more fully in the Directors' Responsibilities Statement set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors, including APB Ethical Standard – Provisions Available for Small Entities (Revised), in the circumstances set out in note 1(a) to the financial statements.

### **Scope of the audit of the Financial Statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion of Financial Statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have properly been prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE  
MEMBERS OF THE SOCIETY OF DAIRY TECHNOLOGY (continued)**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you, if in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Directors.

Oxford

Robert Kirtland (Senior Statutory Auditor)  
for and on behalf of Critchleys LLP,  
Statutory Auditor

THE SOCIETY OF DAIRY TECHNOLOGY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2011

	Note	Unrestricted Funds £	Restricted Funds £	2011 Total £	2010 Total £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds:					
Voluntary income		-	-	-	100
Investment income	2	10,178	-	10,178	10,175
Incoming resources from charitable activities:					
Subscription income		16,048	-	16,048	15,360
Journal and sundry income		-	-	-	1,400
Journal royalties		22,012	-	22,012	21,820
Sponsorship		1,200	-	1,200	1,600
EU European dairymen contract		812	-	812	3,239
Symposium		<u>4,885</u>	<u>-</u>	<u>4,885</u>	<u>6,365</u>
<b>Total incoming resources</b>		<u>55,135</u>	<u>-</u>	<u>55,135</u>	<u>60,059</u>
<b>RESOURCES EXPENDED</b>					
Charitable activities:					
Support for the advancement of dairy science and technology	3	48,026	200	48,226	57,573
Governance costs	4	<u>1,400</u>	<u>-</u>	<u>1,400</u>	<u>1,350</u>
<b>Total resources expended</b>		<u>49,426</u>	<u>200</u>	<u>49,626</u>	<u>58,923</u>
<b>Net incoming resources</b>		5,709	(200)	5,509	1,136
<b>Net movement of funds</b>					
Total funds brought forward		<u>153,392</u>	<u>1,509</u>	<u>154,901</u>	<u>153,765</u>
<b>Total funds carried forward</b>		<u>159,101</u>	<u>1,309</u>	<u>160,410</u>	<u>154,901</u>

**THE SOCIETY OF DAIRY TECHNOLOGY  
COMPANY NUMBER – 03965383**

**BALANCE SHEET  
AT 30 JUNE 2011**

	Note	£	2011 £	£	2010 £
<b>Fixed assets</b>					
Investment Property	5		125,000		125,000
<b>Current assets</b>					
Debtors	6	5,331		4,621	
Cash at bank and in hand		<u>36,476</u>		<u>30,642</u>	
			41,807		35,263
<b>Creditors: amounts falling due within one year</b>	7		<u>(5,230)</u>		<u>(4,581)</u>
<b>Net current assets</b>			<u>36,577</u>		<u>30,682</u>
<b>Total assets less current liabilities</b>			161,577		155,682
<b>Creditors: amounts falling due after more than one year</b>	8		<u>(1,167)</u>		<u>(781)</u>
<b>Net assets</b>			<u>160,410</u>		<u>154,901</u>
 Represented by:					
Unrestricted income funds			159,101		153,392
Restricted income funds	10		<u>1,309</u>		<u>1,509</u>
<b>Total Funds</b>			<u>160,410</u>		<u>154,901</u>

These financial statements have been prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the Board of Directors on..... and signed on its behalf

.....

Director

..... Director

.....

**THE SOCIETY OF DAIRY TECHNOLOGY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2011**

**1 ACCOUNTING POLICIES**

**a) Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention except for the revaluation of investments, and include the results of the company's operations which are described in the directors' report and all of which are continuing and in accordance with the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' published in 2005 and the Financial Reporting Standard for Smaller Entities (effective April 2008, and the Companies Act 2006.

In common with many charities of our size and nature we use our auditors to assist with the preparation of the statutory accounts.

**b) Incoming resources**

Income is recorded on a receivable basis with any amount being received in advance included in deferred income. Subscription income represents the amounts to be considered to be recoverable for the year. Life subscriptions are written off by equal instalments over a 12 year period from the date of commencement of life membership.

**c) Resources expended**

Resources expended are included on an accruals basis. Costs directly attributable to managing investments and governance of the charity are included in costs of generating funds and governance costs. All other costs relate to the charity's sole activity and hence are included in charitable activities.

**d) Investment property**

Investment property is included at valuation. No depreciation is provided.

**e) Fund accounting**

Restricted funds are monies received for specific purposes. Unrestricted funds are available for the Trustees to use, at their discretion, in accordance with the objects of the charity.

**2 INVESTMENT INCOME**

	2011 £	2010 £
Rental income	10,000	10,000
Interest receivable	<u>178</u>	<u>175</u>
	<u>10,178</u>	<u>10,175</u>

**THE SOCIETY OF DAIRY TECHNOLOGY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2011 (continued)**

**3 SUPPORT FOR THE ADVANCEMENT OF DAIRY SCIENCE AND TECHNOLOGY**

Awards paid - individuals £	Activities undertaken directly £	Total 2011 £	Total 2010 £
<u>200</u>	<u>48,026</u>	<u>48,226</u>	<u>57,573</u>

**4 GOVERNANCE COSTS**

	2011 £	2010 £
Auditors' remuneration	<u>1,400</u>	<u>1,350</u>

**5 INVESTMENT PROPERTY**

**Valuation**

At 1 July 2010	125,000
Change in valuation	<u>-</u>
At 30 June 2011	<u>125,000</u>

This property had been valued by the Trustees on the basis of its open market value.

On the 24 January 2005 the property was valued at £125,000 by Carter Jonas, Property Consultants.

**6 DEBTORS**

	2011 £	2010 £
Trade debtors	4,706	4,194
Other debtors - VAT	<u>625</u>	<u>427</u>
	<u>5,331</u>	<u>4,621</u>

**7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2011 £	2010 £
Trade creditors	448	297
Life membership fund	133	434
Rent received in advance	2,500	2,500
Accruals	<u>2,149</u>	<u>1,350</u>
	<u>5,230</u>	<u>4,581</u>

**THE SOCIETY OF DAIRY TECHNOLOGY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2011 (continued)**

<b>8</b>	<b>CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b>	2011 £	2010 £
	Life membership fund	<u>1,167</u>	<u>781</u>

**9 TRUSTEES' REMUNERATION AND RELATED PARTIES**

The Trustees did not receive remuneration for their work as Trustees. Travel and subsistence expenses incurred of £3,611 (2010: £2,718) were, however, reimbursed to five (2010 nine) Trustees.

<b>10</b>	<b>RESTRICTED FUNDS</b>	<b>Memorial Fund</b> £
	Balance brought forward	1,509
	Incoming resources	-
	Resources expended	<u>(200)</u>
	Balance carried forward	<u>1,309</u>

The Memorial Fund represents a fund set up in memory of deceased members. This is to be used to make awards for travelling to international symposia.

<b>11</b>	<b>ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>	Unrestricted £	Restricted £	Total £
	Investments	125,000	-	125,000
	Net current assets	35,268	1,309	36,577
	Creditors: amounts falling due after more than one year	<u>(1,167)</u>	<u>-</u>	<u>(1,167)</u>
		<u>159,101</u>	<u>1,309</u>	<u>160,410</u>